**Notice**

**Date: 6th Nov, 2021**

# All the interested students who are willing to take the re-admission to the Hostel may report the Hostel Office, to complete the admission process from 8th Nov 2021 onwards.

# New admissions would be subject to availability of seats; preference would be given as mentioned in Hostel Information Bulletin.

# Those who wish to take hostel admission in the Academic Session 2021-22 (transfer cases) they shall be treated as new admission in the hostel. As a special case they may be admitted from 8th Nov, 2021 onwards.

# The first-year M.Tech., MCA, and MBA students, who are from Outside Delhi they may also report as per the above schedule, if the offline classes are compulsory.

1. Students will be informed regarding hostel fee submission later after getting admission to the hostel.
2. The students must bring system generated full vaccination certificate (Double dose) along with RTPCR, **Hostel Admission form with supporting documents** and last year fee receipt.

The following SOP shall need to be strictly followed after getting admitted to hostels.

**ANNEXURE - I**

**IGDTUW HOSTELS**

**Standard Operational Procedures**

1. Self-discipline is very important to contain the spread of the COVID-19 pandemic through social distancing and maintaining hygienic conditions.
2. **Only fully Covid vaccinated students (10 days after 2nd dose) could be permitted to avail hostel facility with an isolation period of 03 days.**
3. **No student will be allowed to stay in the hostel if she has not taken any vaccine. Student with single dose of vaccine is allowed to stay in the hostel with isolation period of 07 days.**
4. **The students need to show vaccination report.**
5. Isolation will be strictly followed in case wherever applicable
6. All the residents are required to submit fully covid vaccination certificate along with Covid-19 (RT-PCR) test report on arrival in the hostel. The Covid-19 (RT-PCR) test must be carried within 3 days before joining in the hostel. Students with negative report shall be allowed to stay in the hostel.
7. Wearing the mask is compulsory for everyone entering and leaving hostel premises. No entry will be given to persons without facemasks.
8. Used masks should be discarded in the bins properly.
9. Have your own masks,sanitizer and a thermometer for monitoring body temperature for personal use(advisable).
10. Hand wash/hand sanitizer will be available at the entrance gate,so that every person must sanitize their hands before entering the hostel.
11. Students should wear the University Identity cards while entering the hostel. A security guard or staff at the entrance gate will do a temperature check of all people entering the hostel. Students having fever will not be allowed to enter the hostel. All hostellers entering the hostel shold cooperate with this mandatory temperature screening.
12. Use Aarogyasetu App on your mobile phone and it should remain active at all times (through Bluetooth and Wi-Fi).
13. To minimize movement and physical contact with others, hostellers are not allowed to leave the hostel, except for academic work and emergency needs. This is enforced through security checks at the hostel exit and entrance. Residents must cooperate with hostel staff and other security personal in this regard.
14. Essential hostel staff at the hostels will assist students 24x7.However, in our effort to further reduce physical contact, housekeeping and cleaning will be done in common areas within the hostel premises from time to time. Students should maintain a safe distance during such time.
15. Guests in the hostel are strictly prohibited during the current pandemic situation.
16. There should be no crowding in common hostel areas like reading room, common room, courtyard, Gym room.
17. Density in dining halls, common rooms, playing area should be limited, keeping in view the requirement of physical distance.
18. No get-together/celebrations are allowed in any part of the hostel building and students should avoid meeting in groups.
19. Students should not crowd in the washrooms, they should form queues for entry into the washroom with social distancing.
20. Meals shall be served in small batches.
21. If students develop even slightest of health issues/concerns/symptoms, hostel authorities are to be informed immediately.
22. If the student has any medical issues they are advised to stay at home.
23. The residents must bring a consent letter from their parents stating that University will not be held responsible for any health issues related to COVID-19.

**ANNEXURE - II**

**IGDTUW HOSTELS**

**DECLARATION BY STUDENT AND PARENT**

Date: / / 2021

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrollment number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hostel and Room No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Mobile number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Guardian Name with relation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Guardian Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency contact numbers and person name

1 Father: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 Mother: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Local Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Brother/Sister: \_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# I wish to return to the IGDTUW, Kashmere Gate and stay in the hostel to attend classes and to work in the laboratories, library and other offices for my academic/research-related activities.

I , declare that

1. I do not have fever, cough and breathing problem (from the last 2 weeks).None of my family members where I live (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)is suffering from fever,cough and breathing problem for the past 2 weeks.
2. I am also fully vaccinated with covid-19 vaccines.
3. I shall bring my own masks, sanitizer and a thermometer for monitoring body temperature for personal use.
4. I will use a face mask as well as any other prescribed protective measures and maintain social distance in my classrooms/ laboratories/ academic area/ hostels and in the campus.
5. I will regularly wash my hands with soap and water for at least 40 seconds or

clean with an alcohol-based sanitizer.

1. I will use the AarogyaSetu App on my mobile and it will remain active at all times (through Bluetooth and Wi-Fi)
2. In case, I develop fever, cough and breathing problem then I will inform the authoritiesWarden/ Head of department. Also I will consult a doctor and follow medical advice.
3. I, understand that in the hostel I have to share common washrooms, and dining facilities etc. Hence, I shall take necessary care all the time by diligently following all instructions/notices/protocols/SOPs in the hostel.
4. I agree to maintain the hygienic condition of shared washrooms after their use as per hostel protocols in order to protect myself and others.
5. I shall not hold IGDTUW responsible for any health issues, what so ever.
6. I agree to abide by the SOPs issued by the University and Hostel.

Signature of Student

I hereby fully endorse the undertaking made by my daughter.

Signature of Father/Mother

ANNEXURE - III

**IGDTUW HOSTELS**

**UNDERTAKING BY STUDENT**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ D/O \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrollment number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ student of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ R/O\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that

1. I have chosen the option of staying in hostel and utilizing the services in my own decision, being fully aware of my responsibility and risk involved.
2. I am fully aware of the protocols and guidelines to be followed mandatorily.
3. In case of any medical issue, I will follow proper medication and the government laid down protocols. All the medical expenses shall be borne by me or my parent/local guardian.
4. I will adhere to any guidelines, instructions duly issued by the competent authorities from time to time
5. In all above cases, the decision of the Warden/ Chief Warden shall be final and I undertake to abide by their decision under all circumstances.

Signature of Student

Hostel Authorities